



Madhya Pradesh State Tourism Dev Corp Ltd , Bhopal

Notice Inviting Bids for Shops At Shahpura Food Court, Bhopal

No- 7210

Date- 30.6.2012

Madhya Pradesh State Tourism Development Corporation invites sealed bids from reputed National / State level established brands, shopkeepers, vendors, having proven track record of running and managing the business in the Catering Sector as specified in Tender document for 1 shop at Rainbow Treat Shahpura Food Court, Opposite shahpura Lake Bhopal. The Tender document can be downloaded from the website <http://www.mptourism.com> from 02.07.2012 onwards. The last date of submission of Tender is 18.07.2012 (15.00 Hours) at the following address :

**Managing Director, MPSTDC
Paryatan Bhawan, Bhadbhada Road, Bhopal 462003**

I. Introduction -

1. Madhya Pradesh State Tourism Development Corporation invites sealed bids from reputed national / state level established brands shopkeepers, vendors, having proven track record of running and managing the business in the following field for allotment of shops at Shahpura Food Court, Opposite Shahpura Lake Bhopal:

1. NON-VEG ITEMS

2. The Shahpura food court is having 7 shops, Common Eating area and Common Wash Room facilities. One Shop No 6 for Non-Veg Item shall be given on the basis of one time non refundable premium and License Fees to the successful bidder for a period of 18 Months only. The successful bidder shall enter into a 'leave and license' agreement on a Non-Judicial stamp paper of Rs. 100/- (One Hundred).
3. The MPSTDC shall keep possession of one shop in the food court for tourist information counter, booking center, and other related activities. The common eating area and common wash room facilities shall be developed and maintain by the MPSTDC.
4. The MPSTDC shall provide the license to the successful bidder for running the shop on License fees. The License fee shall be 25% of total turnover of the licensee plus VAT and other taxes as applicable time to time.
5. The billing counter shall be under control of MPSTDC. The MPSTDC shall collect the receipts of all the shops against the order of the customers and issue the delivery order to the respective shopkeeper. At the end of the day or next day morning MPSTDC shall intimate the total collection amount of the day to the concerned Shopkeeper. The MPSTDC shall reimburse the total collected amount to the shopkeeper after deducting its license fee plus applicable taxes at the end of each fortnight. It shall be the duty of the shopkeeper to reconcile daily collection with MPSTDC.
6. The electricity, water connections along with sub-meters shall be provided by MPSTDC. The charges shall be as per the prevailing commercial rates. The Shopkeeper will be responsible to deposit the bill amount with in the time limit. In case of failure to do so, MPSTDC may recover it from the revenue collected by MPSTDC.
7. All Shopkeeper will provide name of person who will be available at the shop and under no circumstances the shop will remain closed unless otherwise prior intimation and approval of MPSTDC is obtained and in case of not opening the shop more than two days without permission, it will be treated as an event of default, and MPSTDC may cancel the license.
8. The shopkeeper shall have to obtain sales tax registration/ license as required by Govt./ statutory authority, local bodies etc. for running the shop. MPSTDC shall have no obligation in this regard.
9. The shopkeeper shall have to maintain high standard of the quality of food and services to be provided at the Property and in order to ensure enforcement of the above provisions, MPSTDC shall have the right of inspection without notice and if the MPSTDC finds issue with food quality, hygiene, service etc., the MPSTDC may issue a notice immediately and If the quality of

food is not improved within 2 days, it will be treated as an Event of Default and necessary actions will be initiated.

10. If shopkeeper is unwilling to run the shop, he can vacate the shop after giving minimum notice of one month.
11. Shopkeeper shall maintain harmony in the food court area and shall not indulge in any illegal activity within the Food court Area . In case the licensee or his employee are found to be involved in any activities which are detrimental to MPSTDC's interest/ public interest/ decency/ morality etc. MPSTDC shall have a right to terminate the agreement on one week's notice.

II. General Guidelines for Bidders:

1. Bidding Process

MPSTDC shall follow two Envelop Bidding process. bids would be evaluated as under. :

- Stage I Evaluation of qualification information and key submissions
- Stage II Evaluation of financial Bid

2. Details of key submissions and qualification information required

- Demand Draft of EMD
- Information regarding experience in the field
- Audited Annual Accounts for last 3 years
- Details of turnover for the last three years duly certified by the Chartered accountant

3. Criteria for Qualification:

The tenderer's competence and capability is proposed to be established by the following parameters:

- Experience in running and managing the similar establishment
- Financial capabilities in terms of turnover
- Bidder should be an owner or operator of such establishment with minimum 3 years experience

The tenderer would be required to demonstrate minimum business turnover of Rs. 10.00 lakhs each year for the last 3 years

4. Earnest Money Deposit and Security Deposit

- The bids would need to be accompanied by a EMD for an amount of Rs. 1,00,000/- (Rupees One Lac Only) in the form of Demand Draft or Bankers cheque in favour of MPSTDC payable at Bhopal.
- The EMD shall be returned to unsuccessful Bidders within a period of one (1) week from the date of finalization of Bid.
- The EMD shall be forfeited if the Bidder withdraws from Bid after submission or if the Successful Bidder fails to pay the Bid Price within the stipulated time.
- The successful bidder shall be required to furnish Security Deposit within 15 days of receipt of 'Letter of Offer' for an amount of Rs.25,000(Rupees Twenty Five Thousand only) in the form of an Account Payee DD, Fixed Deposit Receipt from a commercial bank,in favour of Managing Director, MP State Tourism Development Corporation Limited, Bhopal. The Security deposit shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations.

5. Number of Bids

Each bidder shall submit only one bid for one category. Any Bidder, who submits or participates in more than one bid will be disqualified.

6. Bid Validity Period

Bid shall remain valid for a period not less than six (6) months from the Bid Due Date.

7. Submission of Tender:

The tender shall be submitted in two parts in separate envelopes.

- **Envelope A shall contain :**

Part 1 : Key Submissions and, qualification information which would include covering letter, Tender form, EMD, Financial capacity and information relating to experience.

- **Envelope B shall contain :**

Part 2 : Financial Bid as per the format attached.

8. Sealing and Marking of Tenders

- The Tenderer shall seal the Key Submissions, Qualification Information; Technical Bid in envelope marked as ENVELOPE A "Key Submission and Technical Qualification ". The second envelope will be marked as ENVELOPE B "FINANCIAL OFFER". Envelope A & B will be kept in a cover envelope 'ENVELOPE C'.

- The envelopes should be so sealed that the contents are not visible to the naked eye.
- Each envelope shall indicate the name and address of the Tenderer.
- The cover envelope and also ENVELOPE A & B shall clearly bear the following identification along with the Tenderer's details:

“Tender for Shops At Shahpura Food Court, Bhopal for-----”(write category)

All envelope shall be addressed to:

Managing Director
Madhya Pradesh State Tourism Development Corporation (MPSTDC),
Paryatan Bhavan, Bhadbhada Road,
Bhopal-462003
Madhya Pradesh,
India

9. Selection Process

(a) Technical Proposals

- In stage I- envelope 1 will be opened. The key Submissions, Qualifications information & Technical bid shall be scrutinised. The Bid which does not fulfill prescribed requirements will be rejected., The financial Bid of such Bidder shall not be opened.
- MPSTDC would have right to review the technical Bids and seek clarifications where necessary.

(b) Financial Proposal

- The financial Bids of all the bidders who pass Stage I of bid Evaluation shall be opened in the presence of the bidder's representatives who are present shall be required to sign and record their attendance.
- The Bidder quoting the highest Premium shall be declared as the preferred Bidder.
- In the event of two or more Bidders quoting the same Bid MPSTDC may:
 - invite fresh bids from the Bidders; or
 - take any such measures as may be deemed fit in its sole discretion, including annulment of the Bidding process.
- In the event that the highest Bidder withdraws or is not selected for any reason in the first instance, MPSTDC may, in its discretion, call the next eligible Bidder or invite fresh Bids from all Bidders except highest Bidder of bidding or annul the

Bidding Process.

- After selection, a Letter of Acceptance shall be issued by MPSTDC to the Selected Bidder and the Selected Bidder shall, within 7 (seven) days of the receipt of the LOA, sign the agreement and complete all other required formalities.

10. Others :

- Decision of the MPSTDC in relation to explanation of interpretation of any clause or condition shall be final and binding
- Any dispute between the MPSTDC and the bidders shall be subject to the jurisdiction of the civil courts in Bhopal.
- In the event of the acceptance of the bid the successful bidder shall have to deposit with MPSTDC the due Bid amount within a period of 7 days from the date of receipt of letter of acceptance (LOA).
- The MPSTDC shall have the right to accept or reject the tender without assigning the reasons. The MPSTDC's decision shall be final and binding on all the persons participating in the tender process.
- Modification or withdrawal of the tender once submitted shall not be permissible.

Section 4: General Information for bidders

1.	Name of the Client: Madhya Pradesh State Tourism Development Corporation Paryatan Bhawan, Bhadbhada Road, Bhopal – 462003
1.	Method of Selection: Highest Quote of One time non refundable premium
2.	Proposals must remain valid 180 days after the submission date.
3.	Opening date for bid document 13.06.2012 (Bid document can be down loaded from the Web Site - www.mptourism.com)
4.	Closing date for submission of bid document 25.06.2012 (1500 hrs)
5.	Opening date of Technical bid 25.06.2012 (1600 hrs)

COVERING LETTER

[On the Letter head of the Bidder]

Date:

**To
Managing Director
Madhya Pradesh State Tourism Development Corporation
Paryatan Bhawan
Bhadbadha Road
Bhopal**

Ref: Bid for Shop at food court , Shahpura, Bhopal for -----(category)

Sir,

Being duly authorized to represent and act on behalf of
(hereinafter referred to as "the Bidder"), and having reviewed and fully understood all
the requirements of the Bid document and information provided, the undersigned
hereby apply for the -----(Category).

We are enclosing our Bid including Key Submissions, Qualification Information, in two
copies original plus ONE duplicate copy and the Financial Bid, with the details as per
the requirements of the Bid document, for your evaluation.

Dated thisDay of, 200....

Name of the Bidder

.....
Signature of the Authorised Person

.....
Name of the Authorized Person

TENDER FORM**(TO BE SUBMITTED WITH ENVELOP A)**

1.	Name of the Organisation	
2.	Name of the authorized person	
3.	Address & contact Numbers	
4.	Year of establishment	
5.	Status of the firm (whether Pvt Ltd company/ Public Ltd. Company/ partnership firm/Proprietary)	
6.	Names of Directors/ Partners/Proprietor	
7.	Whether registered with registrar of compnies/ firms – mention number and date with proof	
8.	Whether registered for sales tax – mention number and date. Also furnish copies of sales tax number allotted	
9.	Whether registered for service tax – mention number and date. Also furnish copies of service tax number allotted	
10.	Whether assessee of Income tax payee . Mention PAN , furnish copy of last income tax return.	
11.	Name and Address of Bankers	
12.	Whether empanelled with other Government organizations . If so give names of organizations with the details of supply.	
13.	3 years average annual turnover	Year -1 Year-2 Year-3
14.	Any other information	

Signature:
Name:
Designation:
Affix Company seal

DECLARATION

1. I / We have read the instructions appended to the Proforma and I/We understand that if any false information is detected at a later date, any contract made between ourselves and MPSTDC on the basis of the information given by me/us can be treated as invalid by the MPSTDC and I / We will be solely responsible for the consequences.
2. I/We agree that the decision of Union MPSTDC of India in selection of contractors will be final and binding to me/us.
3. All the information furnished by me/us above here is correct to the best of my/our knowledge and belief.
4. I / We agree that I / We have no objection if enquiries are made about the work listed by me / us here in above and/or in the accompanying sheets.

Place.

Date.

SIGNATURE:

Name & Designation & seal of the Company

ANNEXURE - 2

A BRIEF NOTE ON BIDDERS MAJOR ACTIVITIES AND ITS BACKGROUND

A – Details of the Firm

[Provide here a brief (two pages) description of the background and organization of the Firm]

Format for the Statement of the Financial Capacity**Financial Capability of the Bidder #****(Equivalent Rs. Lakh)**

Bidder Type##	Turnover		
	FY 2011-2012	FY 2010-2011	FY 2009-2010
Single Entity Bidder			

Instructions:

1. Turnover = Operating Income + Other Income
2. The Bidder shall provide audited Annual Reports for the last three (3) years.

Signature of the
Applicant

Certificate of Chartered Accountant

On the basis of the relevant documents We, M\S _____
certify that the information regarding the turnover is true.

Signature and seal of the
Chartered Accountant
Registration No.

FORMAT FOR PROJECT UNDERTAKING

**To,
Managing Director
Madhya Pradesh State Tourism Development Corporation
Paryatan Bhawan
Bhadbadha Road
Bhopal**

Re:

We have read and understood the Bid document in respect of the captioned Project provided to us by MPSTDC.

We hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Bid we hereby represent and confirm that our Bid is qualified and unconditional in all respects.

Dated thisDay of, 200...

Name of the Bidder

.....
Signature of the Authorised Person

.....
Name of the Authorized Person

ANNEXURE - 5

**Financial Bid
(Envelope-B)**

Affix a recent
passport
photograph of
the authorized
signatory

To,
The Managing Director
M.P. State Tourism Development Corporation,
Bhopal

Dear Sir,

I am submitting my financial bid as under:

Financial Bid:

Particulars of the Property	One Time Premium
Shop at Rainbow Treat Shahpura , Bhopal for ----- ------(Category)	Rs. (in figure) Rs. (in Word)

I have gone through the terms and conditions and guide lines as mentioned in the Bid document and I shall abide by them.

Date

Name of the authorized person

Signature

Seal