



## TENDER NOTICE(2<sup>nd</sup> call)

**MADHYA PRADESH STATE TOURISM DEVELOPMENT CORPORATION LIMITED**

**Corporate Identification Number (CIN) – U63040MP1978SGC001445**

**Registered Office: Paryatan Bhavan, Bhad Bhada Road, Bhopal 462003 Tel.:**

**(0755) 2774340/42, Fax: (0755) 2778020**

**Visit us at: [www.mpstdc.com](http://www.mpstdc.com), Email: [info@mptourism.com](mailto:info@mptourism.com)**

### **"Tender for SWISS COTTAGE TENT AT UJJAIN DURING SIMHASTHA 2016"**

**Tender No: 1073**

**24<sup>th</sup> Jan 2016**

Proposals are invited for "SELECTION OF AGENCY FOR PROVIDING SWISS COTTAGE TENT AT UJJAIN DURING SIMHASTHA 2016". Terms and Conditions can be downloaded from website [www.mpstdc.com](http://www.mpstdc.com). For any other information contact +919424796892 or e-mail on [ovchoudhry@mptourism.com](mailto:ovchoudhry@mptourism.com). Last date for submission of proposals is 08<sup>th</sup> February 2016, **15:00 hrs.**

**Managing Director**

TENDER DOCUMENT

FOR

SELECTION OF AGENCY FOR PROVIDING SWISS COTTAGE TENT AT UJJAIN DURING SIMHASTHA 2016.

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**1. INTRODUCTION :-**

Madhya Pradesh State Tourism Development Corporation Limited also referred to as the “**MPSTDC**” or “**Authority**”, is a nodal agency under Department of Tourism, Government of Madhya Pradesh (“DoT”) with a mandate to develop tourism infrastructure in the State of Madhya Pradesh. MPSTDC is also operating various hotels and tourist complexes in the State for providing boarding & lodging facilities to the tourists.

M.P State Tourism Development Corporation has proposed to provide accommodation of minimum 30 Swiss Cottage Tents on approximately 52,500 Sq. Ft (350’ X 150’) of land at Ujjain during Simhasth 2016. A tentative drawing of tented accommodation is annexed herewith. The tents to be provided shall be Air Conditioned Swiss Cottage Tents and inclusive of all Services & amenities to the tourist by the successful bidders. The MPSTDC shall provide approximately 52,500 Sq. Ft of land for a temporary period of 3 months. All the Revenue from the Tented Accommodation would be accrued by the successful Bidder/operator. The Bidder shall have to offer License fee for the land to be given to MPSTDC.

**2.PROPOSED PROJECT**

The Purpose of this tender is to invite interested & qualified Bidders to submit proposal to provide the Service with erecting the Air Conditioned Swiss Cottage Tents with all relevant infrastructure, amenities, services and Catering etc and operate as a whole package at Ujjain during Simhasth 2016. The 52,500 Sq. Ft of land along with water and electricity connection at one point would be provided for a period for 3 months for setting up the AC Swiss Cottage Tents on as is where is basis. These cottages will be rented to tourists by the bidder during Simhasth with complete hospitality with catering, as done in Hotel Industry.

**3.SCOPE OF WORK**

The activities of the successful bidder would include:

- 3.1 Execution of services including plumbing, sanitary drainage, interior and exterior furnishing of Swiss Cottage Tents.
- 3.2 Execute the work with due respect to aesthetics, safety, theme consistent with best of industry practices within given time.

- 3.3 The successful bidder shall execute tents with attached bath & toilet facilities, along with other basic facilities.
- 3.4 The successful bidder shall manage the tent facility including furnishing, housekeeping like maintaining toilets, drinking water facilities, water supply for other works, electricity supply ,Area lighting cleanliness, garbage disposal, security, up keeping of the structures etc.
- 3.5 Preparing of required documents & certificate to obtain from Government/ M.P Tourism/ other approval agencies and overall coordination & follow up with agencies for getting approvals & certificates to be completed before starting the operations.
- 3.6 Bidder should comply and obtain all statutory approvals. Licensed electrical contractor, clearances & License from labour department, Shops & Establishments, Entertainment License, Food & Drugs Licensed as Required by Law.
- 3.7 Service by Bidder shall also include managing tourist i.e. managing their check in & Check out/luggage pick-ups, and other in house facilities. Bidder shall depute necessary skilled & trained manpower.
- 3.8 Water supply and electrical connection will be provided at one point & there after necessary arrangement for water supply line, over head tank with stand etc & electric line with materials like panel board, distribution board, different size of cable, change over switch, earthing etc is the part of scope of work bidder.
- 3.9 The bidder shall have to bear the all expenditure regarding getting temporary connection for water supply & electricity, all deposits, usage charges and any other chargeable expenses for above services and any other arrangement.
- 3.10 The bidder shall arrange for DG set for 100% backup with all accessories, consumable, cabling, change over switches, panel board etc complete at his cost.
- 3.11 Fire safety and other safety measures must be followed by bidder as per prescribed rules & regulations.
- 3.12 Water supply is meant for domestic use only. It shall not be used as drinking water. Drinking water shall be arranged by the bidder.
- 3.13 Overall cleanliness shall be utmost important. Any other charges/ statutory tolls/levies/ dues not covered above shall also be payable by bidder.

**NOTE: USE OF FIRE RETARDANT MATERIALS IN MAKING ALL STRUCTURES IS MANDATORY**

#### **4. Other term & conditions:**

- 4.1 Bidder is advised to depute a suitable team to visit the site to fully understand the job .The site visits shall be entirely at bidder's own expense.
  - 4.2 The bidder shall maintain ecological balance by preventing deforestation ,water pollution and defacing of natural landscape.
  - 4.3 It shall be the sole responsibility of the contractor to adopt all the safety measures & deploy personnel who are adequately trained in safety.
- a) If any accident occurs due to operations or due to negligence on the part of the contractor's

personnel it shall be the full responsibility of the Contractor.

**b)** The Bidder indemnifies and holds MPSTDC harmless from and against all liabilities, losses, claims, damages, costs and expenses that may be incurred by or asserted against any such party / authority or any liability accrued by the Bidder during the period of this Agreement

4.4 A reasonable proportion of the applicant's superintending staff shall have a working knowledge of English and/or Hindi language.

4.5 The bidder shall not, otherwise than in accordance with the statutes, ordinances and government regulations or orders for the time being in force, impart, sell, give, barter or otherwise dispose of any alcoholic liquor or drugs, or permit or suffer any such importation. , sale, gift, barter or disposal by his Subcontractors, agents, staff or labour.

4.5 The bidder shall not have, barter or otherwise dispose of to any person or persons, any arms or ammunition of any kind or permit or suffer the same as aforesaid.

4.6 The bidder shall not sub-contract any part of his obligation to any third party without prior approval of the M.P. Tourism.

4.7 The bidder shall collect data related to tent occupancy, tourist feedback related to services/facility, etc. The bidder shall handover such data to M.P. Tourism as and when required by M.P. Tourism for verification.

4.8 The bidder shall have to liaison, arrange for and bear the cost of arranging Fire Fighters, utilities, etc through concern authorities, utility providers, etc.

4.9 The sewerage shall have to be connected to nearest available drain/sewer manhole. Emptying soak pits on daily basis or as per requirements including entire system pertaining to cottages, dormitories, tents & other relevant structures, dining hall etc (by mechanical means only) & disposal; maintenance of same and cleanliness of is scope of work of bidder.

4.10 Where explicit specifications are not available the work may have to be executed as per the instruction of Managing Director, M.P. Tourism.

4.11 Bidder shall take all necessary safety measures to work where required and also maintain first aid arrangements for emergency..

4.12 All revenues accruing from sale of Accommodation would accrue to bidder. **All the marketing efforts shall be done by the bidder.**

4.13 M.P. Tourism would provide Marketing support and booking assistance to the bidder. IN case of bookings generated by M.P. Tourism to bidder, the bidder shall give 15% of booking amount to M.P. Tourism

4.14 If the bidder fails to deliver required work as per agreed schedule or quality, the M.P. Tourism can appoint other Agencies, Contractors and actual payment made to these agencies shall be debited to the Bidder.

4.15 All transportation charges including loading and unloading charges for Consumables, cleaning/Washing Reagents, Materials, Tools, Machinery/Plants and throwing of garbage outside of site premises to disposal yards / scrap yard shall be borne by the bidder.

- 4.16 The garbage shall be collected in bags during cleaning and shall be disposed of by the contractor outside the site area in disposal yard / scrap yard /Location identified by bidder and getting prior approval from M.P. Tourism or Competent Authority.
- 4.17 The Bio Degradable waste and Hazardous waste shall be collected and transported in separate bins / bags as per applicable law / Instruction from M.P. Tourism official / Competent Authority.
- 4.18 Solid Waste disposal system should be connected to all sewers which developed at venue or disposed off through suitable system as decided by M.P. Tourism /competent authority.
- 4.19 Pure vegetarian meals should be made and served in the campus.**

## **5. Period of Contract**

The contract period shall be three (3) months from 01/04/2016 to 30/06/2016.

## **6. Bidder's Obligations:**

- 6.1 The bidder shall be fully responsible for site review and tent facility of the works conforming to relevant Indian or International standards as per scope of work and base specifications furnished in this Bid Document. The bidder shall be responsible for furnishing, design, execution of Tent facility including Procurement, Construction, Complete Management, Coordination, Testing and Commissioning.
- 6.2 The bidder shall utilize optimally the land (allotted area) available for installation/construction of various facilities components of the Tent facility.
- 6.3 The bidder has to bear in mind that if selected for the award of contract he shall have to ensure that in any case no damage is caused to the environment while executing the Tent facility.
- 6.4 Necessary safety measures shall be the responsibility of the bidder. Any loss of human/cattle or damages or so, shall be the responsibility of the bidder including any liability and/or compensation to be paid towards the life lost damages so caused.
- 6.5 Once the Tent facility is completed, the debris and other waste material shall be removed and shifted to safe place, as directed.
- 6.6 Site shall be returned to the M.P. Tourism as it was in the original condition and completely free of any garbage and temporary structures.
- 6.7 The bidder shall bear all costs associated with the preparation and submission of its bid, and the M.P. Tourism in no case is responsible or liable for these costs, regardless of the outcome of the bidding.
- 6.8 Bidder shall fix tent rent/rate.
- 6.9 Any other charges/ statutory tolls/levies/ dues/ Luxury tax/Service Tax/VAT etc are not covered in royalty amount which is to be paid by bidder to M.P. Tourism. It will be payable by bidder to the respective department as per Government Rules & regulation.
- 6.10 Bidder shall follow all environmental protection norms as mandatorily stipulated by the Pollution Control Board.
- 6.11 Bidder shall obtain all mandatory licenses to operate various activities in the camp.

## **7 MP Tourism's Obligations**

7.1 M.P. Tourism will provide land on as in where is basis.

7.2 Grant in a timely manner all such approvals, permissions and authorisations which the Bidder may require or is obliged to seek from in connection with execution of the work and the performance of the Bidder obligations.

**7.3** M.P. Tourism shall appoint an authorized person as 'Coordinator – M.P. Tourism to coordinate with the Bidder in all matters related to project for the successful execution of the work and to be responsible for all necessary exchange of information required.

## **8. Termination of agreement**

8.1 The M.P. Tourism will have the right to cancel the contract if the Bidder commits breach of any or all conditions of the contract. Breach of Contract includes, but not limited to, the following:

- a) It is found that the schedule of implementation of the work is not being adhered to.
- b) The Bidder stops work and such stoppage has not been authorized by the M.P. Tourism.
- c) M.P. Tourism gives notice to correct a particular defect/irregularity and the Bidder fails to correct such defects/irregularity within a reasonable period
- d) Any action/omission not in line with laws of State Government/ M.P. Tourism.

The Bidder shall not be entitled to make any claim, whatsoever, against the M.P. Tourism under or by virtue of or arising out of this Contract, nor shall the Government entertain or consider any such claim, if made by the Bidder.

## **9. QUALIFYING CRITERIA FOR AGENCIES**

The Agencies meeting the following minimum qualifying criteria are eligible to apply.

- 9.1 The firm should have minimum 3 (Three) years of experience in running temporary Accommodation /swiss cottage tented accommodation/any kind of accommodation/ hotel and hospitality industry. Experience will be considered as on 31<sup>st</sup> March 2015.
- 9.2 The firms should have experience to operate more than 100 Tents in Kumbh Mela or other Mela or Utsavs at any other place. In support of their eligibility under this criterion, firms should furnish copies of contracts/agreements/ self attested copies of the work order/copies of Certificates issued by clients.
- 9.3 The firm should have average annual turnover of minimum **Rs. 5 Lakhs** in the preceding last three financial years (i.e 2012-13, 2013-14, 2014-15). In support of their eligibility under this criterion, firms should furnish certificate from the auditor of the Firm or from a Chartered Accountant.

- 9.4 The Agency shall not have been be blacklisted by any Central/ State Government/ Public Sector Undertakings.
- 9.5 The Agency shall not have been involved in any major litigation that may have an impact affecting or compromising the delivery of services required.

**All necessary documents in support of qualification claim shall be attached with the application.**

**10. Guidelines for Submission of Bids :**

- a) Bids should be submitted in a sealed envelope super scribed as follows so as to reach the addressee by 22/06/2015:

**Bid for "SELECTION OF AGENCY FOR PROVIDING SWISS COTTAGE TENT AT UJJAIN DURING SIMHASTHA 2016"**

(Tender No. 13359 dated 23/12/2015 due on 12/01/2016)  
(Envelope - A)

To,  
The Managing Director,  
Madhya Pradesh State Tourism Development Corporation Limited,  
Paryatan Bhavan,  
Bhadbhada Road,  
Bhopal 462003  
Madhya Pradesh.

Submitted by :

Name and address of the bidder

- b) Envelope - A shall contain the following :
- i) Technical Bid (Envelope - B)
  - ii) Financial Bid (Envelope - C)
  - iii) Draft of Rs 25,000/- payable in favour of MPSTDC, Bhopal towards EMD
  - iv) Draft of Rs 1,000/- payable in favour of MPSTDC, Bhopal towards Tender Fee(in case downloaded from Website.)
- c) Envelope B (Technical Bid) shall contain the following :
- i) Annexure 1 (attached) duly filled in with supporting documents
  - ii) Necessary documents in support of qualification criterion as indicated in para 9 above
  - iii) Signed copy of this tender document indicating his understanding of our requirements and acceptance of various terms and conditions enunciated in various paras of the document.

- d) Envelope C (Financial Bid) shall contain the following :
- i) Annexure 2 (attached) duly filled in
  - ii) Payment terms as understood by the bidder and as acceptable to him shall be clearly indicated.

**11. Schedule of Bidding Process :**

<u>S.NO.</u>	<u>ACTIVITY</u>	<u>DATE AND TIME</u>
<b>1.</b>	Issue of Bid Documents	<b>24/01/2016</b>
<b>2.</b>	Pre Bid Meeting	<b>29/01/2016 at 15:00 hours</b>
<b>3.</b>	Bid Due Date	<b>08/02/2016 15:00 hours</b>
<b>4.</b>	Opening of Technical Bids	<b>08/02/2016 15:30 hours</b>
<b>5.</b>	Opening of Financial Bid	To be informed
<b>6.</b>	EMD in Rupees	<b>25000/- (Rupees Twenty Five Thousand only)</b>

**12. Other Terms and Conditions :**

- a) Incomplete and/or illegible submissions shall be summarily rejected.
- b) Submissions without EMD and Tender Fee shall be summarily rejected.
- c) A bidder is eligible to submit only one Bid.
- d) MPSTDC reserves the rights to accept or reject any or all of the submissions without assigning any reasons whatsoever.
- e) In case of any dispute, the matter shall be resolved by arbitration with a sole arbitrator being appointed by the Managing Director, MPSTDC.
- f) Payment terms shall be as follows :
  - i) License fee shall be paid in advance before executing the agreement.

**13. Criteria for Selection:**

The Bidder quoting the highest amount for license fee in the Financial Bid shall be awarded the contract. In case of termination of the highest bid for any reason MPSTDC has right to offer the contract to second highest and adopt the same process subsequently.



**APPLICATION FORM**

To,  
The Managing Director,  
Madhya Pradesh State Tourism Development Corporation Limited,  
Paryatan Bhavan,  
Bhadbhada Road,  
Bhopal 462003  
Madhya Pradesh.

Sir,

I / We ..... am / are desirous to work as **AGENCY FOR PROVIDING**

**SWISS COTTAGE TENT AT UJJAIN DURING SIMHASTHA 2016**, and hereby apply for the same.

The Technical document with necessary documents in sealed cover is submitted herewith. It is understood that the proposal is binding upon the proponent and that the same is subject to modifications arising out of contract negotiations. It is also understood that you are not bound to accept any proposal that you receive.

Yours Sincerely

Authorized Signatory  
Name & Title of the Signatory

Name of the Agency  
Address

**Annexure I : Checklist of Submissions**

<b>Sl No</b>	<b>Enclosures to the Technical &amp; Price Bid</b>	<b>Status (Submitted/Not Submitted)</b>	<b>Comments, if any</b>
<b>1</b>	Details of DD for Purchase of Tender Document		
<b>2</b>	Covering Letter		
<b>3</b>	Details of Bidder		
<b>4</b>	Technical Capacity (Experience) of the bidder		
<b>5</b>	Turnover (Financial Capacity) of the bidder		
<b>6</b>	Statement of Legal Capacity		
<b>7</b>	Power of Attorney for signing of Bid		
<b>8</b>	Details of EMD		
<b>9</b>	Information regarding litigation, debarment, arbitration, etc.		
<b>10</b>	Bid document along with addendum duly signed by Bidder signatory and stamped.		
<b>11</b>	CA Certificate		
<b>12</b>	Price Bid Letter and submissions in line with the RFP requirements		
<b>13</b>	Company Profile and Man Power		
<b>14</b>	Experience certificates for similar work		

**Annexure II : Details of Bidder**

<b>1.</b>	Name of the Organization	
<b>2.</b>	Name of the authorized person	
<b>3.</b>	Address & contact Numbers	
<b>4.</b>	Year of establishment	
<b>5.</b>	Status of the firm ( whether Pvt Ltd company/ Public Ltd. Company/ partnership firm/Proprietary )	
<b>6.</b>	Names of Directors/ Partners/Proprietor	
<b>7.</b>	Whether registered with registrar of Companies/ firms – mention number and date with proof	
<b>8.</b>	Whether registered for sales tax – mention number and date. Also furnish copies of sales tax number allotted	
<b>9.</b>	Whether registered for service tax – mention number and date. Also furnish copies of service tax number allotted	
<b>10.</b>	Whether assessee of Income tax payee . Mention PAN , furnish copy of last income tax return.	

11.	Name and Address of Bankers	
12.	Whether empanelled with other Government organizations. If so give names of organizations with the details of supply.	
13.	3 Years Average Annual Turnover (certificate from the auditor of the firm or from a Chartered Accountant)	(2012-13)- (2013-14)- (2014-15)-
14.	EMD details :DD Number/Bank Name/ Date	
15.	Any other information	

Signature:

Name:

Designation:

Affix Company seal

**DECLARATION**

1. I / We have read the instructions appended to the Proforma and I/We understand that if any false information is detected at a later date, any contract made between ourselves and MPSTDC on the basis of the information given by me/us can be treated as invalid by the MPSTDC and I / We will be solely responsible for the consequences.
2. I/We agree that the decision of MPSTDC of India in selection of contractors will be final and binding to me/us.
3. All the information furnished by me/us above here is correct to the best of my/our knowledge and belief.
4. I / We agree that I / We have no objection if enquiries are made about the work listed by me / us here in above and/or in the accompanying sheets.

Place.

Date.

SIGNATURE:

Name & Designation & seal of the Company

**Annexure III : Price Bid (Financial Bid)**

**FINANCIAL BID LETTER & FORMAT FOR FINANCIAL OFFER**

To,  
The Managing Director  
Madhya Pradesh State Tourism Development Corporation Limited  
Bhadbhada Road,  
Bhopal – 462003  
Madhya Pradesh, India

**Sub: Financial Bid for “SELECTION OF AGENCY FOR PROVIDING SWISS COTTAGE TENT AT UJJAIN DURING SIMHASTHA 2016”**

**Dear Sir,**

1. As a part of the Bid for **“SELECTION OF AGENCY FOR PROVIDING SWISS COTTAGE TENT AT UJJAIN DURING SIMHASTHA 2016”**, we hereby make the following Financial Offer (Price Bid) to Madhya Pradesh State Tourism Development Corporation Limited :  
We quote Rs. \_\_\_\_\_ (in words \_\_\_\_\_) towards **License Fee for the Contract Period of 3 months.**
2. We understand that the License fee quoted by us is exclusive of service tax.
3. We agree to be bind by this offer if we are selected as the preferred bidder.

FOR AND ON BEHALF OF \_\_\_\_\_

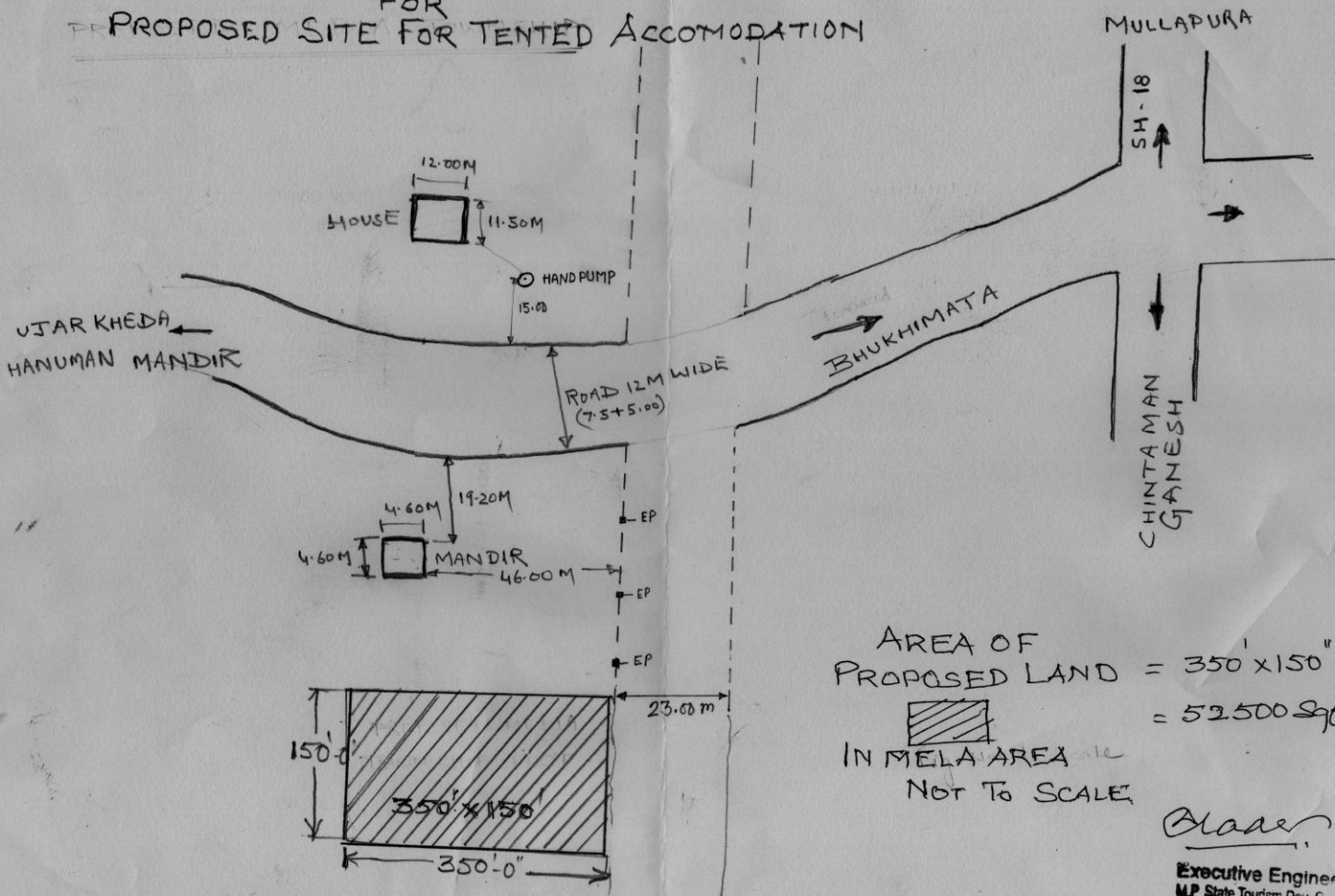
SIGNATURE \_\_\_\_\_

**Specification of Swiss Cottage Tents Facility:-**

- It is a double fly ridge tent made from Cotton Canvas Waterproof 450 GSM per square meter in natural white. It has Sturdy Metal Poles (screwed) for Compact Packing. Accessories include Iron pegs, pins, Hammer & Ropes.
- All tents shall be of normal size with dressing room and Toilet.
- The quality of design, workmanship and service shall be the best for consistent with an International tent facility.
- Defective, cracked or torn materials shall not be used.
- All Tents shall be firmly grounded and stable against wind force and dead loads.
- Considering the surrounding environment & wind force & rains.
- Tents shall be designed and executed considering adverse weather conditions.
- Joinery and supports should be properly engineered, firm and with good finish.
- Water flow and pressure should be uniform in toilets of each tent.
- All Tents shall have good quality furniture, fixtures & fittings.
- Fire precaution shall be taken care of
- All the furniture should be firm, comfortable, traditional and as per functional requirements.

# SITE PLAN

## FOR PROPOSED SITE FOR TENTED ACCOMODATION



AREA OF PROPOSED LAND =  $350' \times 150'$   
 = 52500 Sqft  
 IN MELA AREA  
 NOT TO SCALE

*Blade*

Executive Engineer  
 MP State Tourism Dev. C.  
 UJJAIN