

Madhya Pradesh Tourism Board

Paryatan Bhavan, Bhadbhada Road, Bhopal

**Advertisement for engagement of Subject Expert /Consultant for promoting water sports activity
in notified water bodies of Madhya Pradesh**

MPTB/1461/2017

Bhopal, Dated 18/10/2017

Madhya Pradesh Tourism Board invites applications for Retired Naval Officers as Subject Expert /Consultant for promoting water sports activities in notified water bodies of Madhya Pradesh. Detailed advertisement may be referred on <https://tourism.mp.gov.in>. And www.mpstdc.com Resume and filled application form needs to be submitted through email : parmesh.jalote@mptourism.com and hard copy. Last date of application submission is 06.11.2017.

**Managing Director
Madhya Pradesh Tourism Board**

Madhya Pradesh Tourism Board

Paryatan Bhavan, Bhadbhada Road, Bhopal

Detailed information of engagement of Subject Expert /Consultant for promoting water sports activity in notified water bodies of Madhya Pradesh

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1. Preface

Madhya Pradesh Tourism Board (MPTB) intends to invites applications for Retired Naval Officers as Subject Expert /Consultant for promoting water sports activities in notified water bodies of Madhya Pradesh for planning, design strategy, monitoring, documentation and supervision of water sports activities taken up by the MPTB under Paryatan Neeti 2016.

More details about the Department may be referred on <https://tourism.mp.gov.in>

The details of engagement are as given below:

Designation	Consultant (Water Sports)
Number of Consultants	1
Type of engagement	Full Time
Age	Minimum 40 years and maximum 55 years.
Process of application	Resume and filled application form needs to be submitted through email and hard copy a) Email address: parmesh.jalote@mptourism.com b) Hard copy submission address: Joint Director (PJ) , Madhya Pradesh Tourism Board, Paryatan Bhavan, Bhadbhada Road, Bhopal 462003 c) Due date of submission : 06.11.2017
Outstation travel from Madhya Pradesh	a) Rules will be applicable as per the guide lines for class one officers of Madhya Pradesh or with prior approval of MD Tourism Board.
Site visits	If required the field visits will be undertaken by the consultant.
Duration	12 months extendable on year on year basis for a period of 2 years (total 3 years) depending on satisfactory performance
Payment Slabs	Rs. 60,000 per month inclusive of taxes and may be negotiated according to relevant experience and Qualification.
	Deductions: TDS will be deducted as per norms

	Consultant shall be paid monthly remuneration (as fixed by MPTB) and expense reimbursement (as approved by MPTB upon submission of bills by Consultant).
	If contract is extended for another one year, monthly remuneration will be increased by 10%
Method of selection	Compliance to the eligibility and personal interview
Mode of payment	Per month on acceptance on deliverables or tasks assigned
Scope of work	As defined in the respective scope of work section of this document and as finalised in the Project Charter which will be discussed and agreed every quarter with the Consultant
Notice period	MPTB reserves the right to terminate the contract by giving a notice of one month if the performance of the Consultant is not found satisfactory or are found to be not performing or not meeting the expectations of Board. The consultant shall be given a period of fifteen days to cure the breach or fulfil the contractual obligations. The Consultant may terminate the engagement by giving a notice of 1 month.
Allowances	Site visits may be required to be undertaken as per MPTB's request in Madhya Pradesh and out of Madhya Pradesh in which case MPTB will reimburse the expense (if the accommodation, food, travel etc. is not provided by MPTB). Consultant must submit original bills to MPTB every month for reimbursement.
Laptops, data card, MS office and other basic software as required	Consultant will carry his/her own laptops, internet data cards and other required software to undertake desired work. The internet connectivity while working in office at onsite will be provided along-with the work desk.
• Other conditions	<ul style="list-style-type: none"> Selected candidate will be employed on contract basis by MPTB and candidate will not claim for any permanent employment. MPTB reserves the right to accept or reject any application, to annul the entire selection process or reject all applications at any time prior to award of contract, without thereby incurring any liability to the affected applicant(s) or any obligation to inform the affected applicant(s) the grounds for such decision. During evaluation, MPTB may, at its own discretion, ask the applicants for clarifications on their applications. Applicants are required to respond within the time frame prescribed by MPTB
For Clarification	Further information or clarification may be obtained from the address given below during office hours. MPTB reserves the right to accept or reject any or all applications without giving any reason whatsoever. Contact Address: Joint Director (PJ) Ph No. 9424412739 MP Tourism Board, Paryatan Bhavan, Bhadbhada Road Bhopal, Madhya Pradesh- 462003
Designation	Consultant (Water Sports)

Qualification	Retired Naval Officer from Indian Navy not below the rank of Commander
Experience	Safe navigation During service in Indian Navy Minimum 10 years of experience in field of safety security, disaster management, and to navigate ships/ boats at sea and in water bodies.
Job description	<p>1. To prepare Water body management plan in consultation with the MPTB/District Administration and other Stake holders. Water body front management plan” means a plan devised for safe operation of Water Sports activities. It will be location specific and will clearly outline areas and different activities for Water Sports, carrying capacity of the beach and infrastructural and institutional Requirement for implementation of such Water Body Management Plan.</p> <p>2. To prepare the Standard Operating Procedures for operating Water Sports Activity.</p> <p>3. To do Activity mapping: Specific areas on the water body need to be mapped for specific activities such as motorized watersports, non motorized watersports, sun bathing, bathing, snorkelling, scuba diving, Place for volley ball, Sand art for kids and adults, Special care needs t o be taken for activities such as para sailing and towed rides such as Banana boats etc.</p> <p>4. To decide Water body carrying capacity: Every water body has a certain carrying capacity in Terms of the number of persons. Proper assessment has to be made taking into account the usable area of the water body and limiting the number of Operators and their operations there.</p> <p>5. To study Hazard identification:</p> <p>5.1 Both On water and Off water hazard mapping needs to be done. The areas which pose danger for water sports activity, including non motorized should be clearly demarcated after a proper study of shore morphology and identifying dangerous areas on the basis of local knowledge and incidences of accidents and fatalities. In no condition should anyone be allowed to enter into such waters.</p> <p>5.2 Weather related hazard identification: Temporary weather disturbances which can make venturing into the water body hazardous has to be identified and the message should be clearly disseminated to prohibit water sports activities, including individual activities such as bathing.</p> <p>6. To identify observation points in the form of watch towers/ raised Platforms with PA systems and life saving equipments and decide in deployment of life guards, the number may be decided taking into account the number of visitors.</p> <p>7. To develop policy and monitoring management system to ensure safety of tourist for river cruising/ boting/Paraseling etc.</p> <p>8. Study and fixation of capacity of various water bodies to avoid any over crowding which may affect the flora and fauna of the river/region.</p> <p>9. To develop policy on security apparatus for cruises/boats as well as for shore facilities as most of these will be in remote areas.</p> <p>10. To help Tourism Board for A Hydrographic survey of the water body to ascertain the area where all water sport activity is possible.</p> <p>11. Any technical survey required its periodicity and authorised agencies.</p> <p>12. To ensure all applicable rules for safe water sports as per the guidelines of Gol.</p> <p>13. To develop policy on staff deployed on boats/cruise etc. for healthy /hygienic and safety standard certificates including for fire fighting etc.</p> <p>14. Involvement in the selection of the right consultancy firms that will support the subject matter.</p> <p>15. Regular on-site inspections as client representative to monitor private operators who have been issued licences by MPTB.</p> <p>16. Visit sites for planning and monitoring purpose regularly.</p>

3. Application Form



1. Name of the Post Applied for:

2. Full Name of the Candidate:
(In Capital letters)

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3. Date of Birth:

Day Month Year

4. Gender: (Write '1' for Male, '2' for Female)

5. Father's/Spouse's Name:

6. Mailing Address (in block letters):
.....Pin code.....

Tel. No. : Mobile:

E-mail ID:

7. Nationality:

8. Educational Qualification

Grade/ Percentage/ Division	Year Obtained	Degree/certificate Issuing University/Board/ Agency	School, college and/or University Attended	Degree/certificate or other specialized education obtained	S No.

9. Professional Certification:

Mention any other certificate

10. Professional experience (Start with present employer)

Nature of duties	Total Period (in years)			Exact dates to be given (indicate day, month & year)		Post held	Name of Employer	S.No.
	Days	Months	Years	To	From			

11. Details of enclosures (to be attached with application form) :

- A. Photo Copy of Valid ID proof (Aadhar, Driving License, Voter ID card)
- B. Photo copy of Mark sheet (10th, 12th, Graduation and Post-Graduation)
- C. Photo copy of professional certificate (as applicable)
- D. Photo copy of professional experience certificates (Work experience certificate from previous employers)
- E. Photo Copy of PAN Card
- F. No objection certificate from the current employer (if any)
- G. Self-declaration that no criminal case is pending
- H. Resume

I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me by the Commission, if I am declared by them to be guilty of any type of misconduct mentioned herein. I have informed my Head Office/Department in writing that I am applying for this post.

Date:

Signature of candidate

Place:

Address:

Checklist

The first level screening of applications will be done on following parameters.

S No	Components	Page No	Attached (Yes/ No)
1	Completely filled application form		
2	Resume		
3	Attachment of documents		
4	Photo Copy of Valid ID proof (Aadhar/ Driving License/ Voter ID card)		
5	Photo copy of Mark sheet (10 th , 12 th , Graduation/Post-Graduation)		
6	Photo copy of professional certification		
7	Photo copy of professional experience certificates (Work experience certificate from employers)		
8	Photo Copy of PAN Card		
9	No objection certificate from the current employer (if any)		
10	Self-declaration that no criminal case is pending		

*MPTB on its own discretion may seek necessary information from applicant in case document is missing or reject the application on account of missing information.